

## BA-PHALABORWA LOCAL MUNICIPALITY



### REVIEWED SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP) 2024/25 (SECOND REVIEW)



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## 1. Introduction

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The development, implementation and monitoring of a Service Delivery and Budget Implementation Plan (SDBIP) is required by the Municipal Finance Management Act (MFMA). In terms of Circular 13 of National Treasury, “the SDBIP gives effect to the Integrated Development Plan (IDP) and budget of the municipality and will be possible if the IDP and budget are fully aligned with each other, as required by the MFMA.”

As the budget gives effect to the strategic priorities of the municipality it is important to supplement the budget and the IDP with a management and implementation plan. The SDBIP serves as the commitment by the Municipality, which includes the administration, council and community, whereby the intended objectives and projected achievements are expressed in order to ensure that desired Projections over the long term are achieved, and these are implemented by the administration over the next twelve months.

The SDBIP provides the basis for measuring performance in service delivery against quarterly targets and implementing the budget based on monthly projections. Circular 13 further suggests that “the SDBIP provides the vital link between the mayor, council (executive) and the administration, and facilitates the process for holding management accountable for its performance. The SDBIP is a management, implementation and monitoring tool that will assist the mayor, councillors, municipal manager, senior managers and community.”

## 2. Legislation

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The Municipal Finance Management Act (MFMA) defines a Service Delivery and Budget Implementation Plan (SDBIP) as: a detailed plan approved by the mayor of a municipality in terms of section 53 (1) (c) (ii) for implementing the municipality's delivery of municipal services and its annual budget, and which must indicate-

- (a) Projections for each month of-
  - (i) Revenue to be collected, by source; and
  - (ii) Operational and capital expenditure, by vote;
- (b) Service delivery targets and performance indicators for each quarter

Section 53 of the MFMA stipulates that the Mayor should approve the SDBIP within 28 days after the approval of the budget. The Mayor must also ensure that the revenue and expenditure projections for each month and the service delivery targets and performance indicators as set out in the SDBIP are made public within 14 days after their approval.

The following National Treasury prescriptions, in terms of MFMA Circular 13, are applicable to the Ba-Phalaborwa Local Municipality:

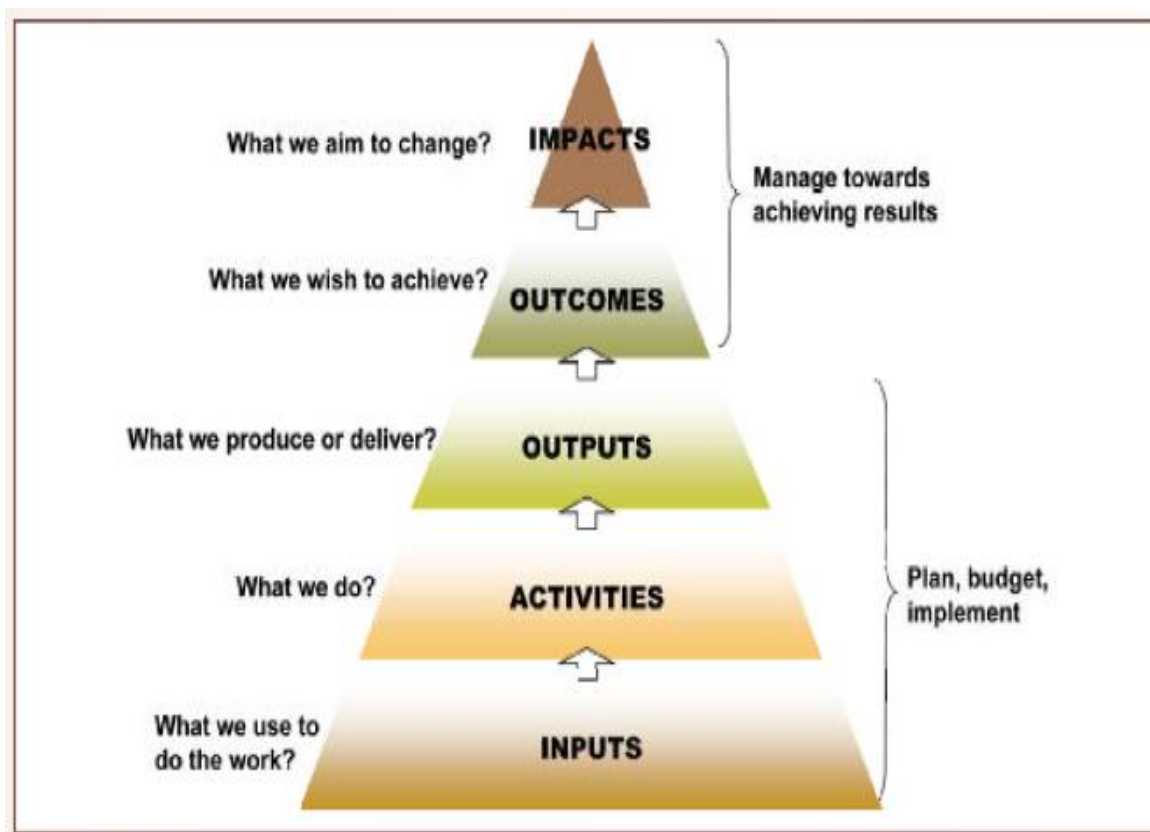
1. Monthly projections of revenue to be collected by source.
2. Monthly projections of expenditure (operating and capital) and revenue for each vote<sup>1</sup> \*
3. Quarterly projections of service delivery targets and performance indicators for each vote
4. Ward information for expenditure and service delivery
5. Detailed capital works plan broken down by ward over three ye

### 3. Methodology and Content

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The development of the SDBIP was influenced by the Priorities, Strategic Objectives, Programme Objectives and Strategies contained in the IDP ensuring progress towards the achievement thereof. The SDBIP of the Ba-Phalaborwa Local Municipality (BLM) is aligned to the Key Performance Areas (KPAs) as prescribed by the Performance Management Guide for Municipalities of 2001.

The methodology followed by Ba-Phalaborwa Local Municipality in the development of the SDBIP is in line with the Logic Model methodology proposed by National Treasury as contained in the Framework for Managing Programme Performance Information.



### 4. Strategic Intent

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Vision:

***“Provision of quality services for community well-being and tourism development***

Mission:

***“To provide quality infrastructure and affordable services, promote sustainable economic growth, financial viability, sound administration and accountable governance”***

## Values

- Efficiency and effectiveness;
- Accountability;
- Innovation and creativity;
- Professionalism and hospitality;
- Transparency and fairness;
- Continuous learning and
- Conversation conscious

## Strategic objectives:

- Promotion of local economy
- Provision of sustainable integrated infrastructure and services
- Sustain the environment
- Improve financial viability
- Good corporate governance and public participation and
- Attract, develop and retain best human capital

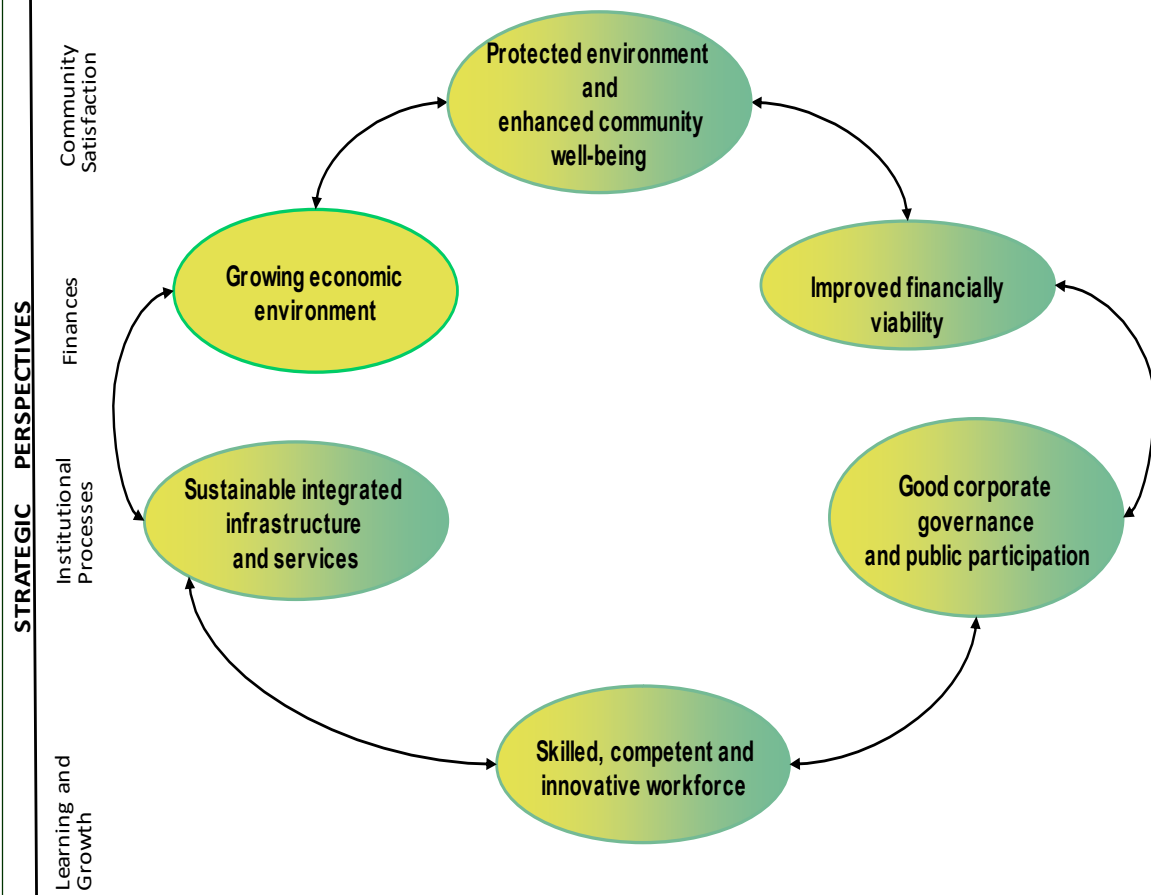
## Slogan:

***“The home of Marula and wildlife tourism”***

***The strategic objectives are spread across the four perspectives as indicated through the strategic map below:***

## “Provision of quality services for community well-being and tourism development”

### The Home of Marula and Wildlife Tourism



## 5. Revenue and Expenditure Projections

### 5.1 Monthly projections of revenue for each source for 2024/25

| Sources of Revenue                                  | 2024 Monthly Actuals |        |        |        |        |         | 2025 Monthly Projections |        |        |        |        |        | Total   |
|---|----------------------|--------|--------|--------|--------|---------|--------------------------|--------|--------|--------|--------|--------|---------|
|   | R'000                |        |        |        |        |         | R'000                    |        |        |        |        |        |         |
|   | Jul.                 | Aug.   | Sep.   | Oct.   | Nov.   | Dec.    | Jan.                     | Feb.   | Mar.   | Apr.   | May    | June   |         |
| Exchange Revenue                                    |                      |        |        |        |        |         |                          |        |        |        |        |        |         |
| Service charges – electricity                       | 11 693               | 9 157  | 14 923 | 13 993 | 9 287  | 13 056  | 20 968                   | 20 968 | 20 968 | 20 968 | 20 968 | 20 968 | 197 916 |
| Service Charges – Refuse                            | 1 586                | 1 748  | 1 765  | 1 769  | 1 779  | 1 781   | 1914                     | 1914   | 1914   | 1914   | 1914   | 1914   | 21 914  |
| Sale of Goods and Rendering of Services             | 146                  | 203    | 120    | 115    | 64     | 71      | 830                      | 830    | 830    | 830    | 830    | 830    | 5 698   |
| Agency services                                     | 574                  | 574    | 574    | 574    | 17     | 574     | 667                      | 667    | 667    | 667    | 667    | 667    | 6 888   |
| Interest earned from Receivables                    | 930                  | 853    | 859    | 865    | 887    | 913     | 2 194                    | 2 194  | 2 194  | 2 194  | 2 194  | 2 194  | 18 470  |
| Interest earned from Current and Non-Current Assets | 877                  | 673    | 554    | 456    | 491    | 676     | 361                      | 361    | 361    | 361    | 361    | 361    | 5 894   |
| Rental of Facilities and Equipment                  | 74                   | 19     | 63     | 82     | 3      | 18      | 18                       | 18     | 18     | 18     | 18     | 18     | 365     |
| Operational Revenue                                 | 4                    | 5      | 3      | 3      | 41     | 48      | 1 347                    | 1 347  | 1 347  | 1 347  | 1 347  | 1 347  | 8 186   |
| Non- Exchange Revenue                               |                      |        |        |        |        |         |                          |        |        |        |        |        |         |
| Property Rates                                      | 12 402               | 17 516 | 17 533 | 17 338 | 17 532 | 17 389  | 15 833                   | 15 833 | 15 833 | 15 833 | 15 833 | 15 833 | 194 706 |
| Fines, Penalties and Forfeits                       | 120                  | 120    | 120    | 120    | 120    | 120     | 120                      | 120    | 120    | 120    | 120    | 120    | 1 438   |
| Licenses and permits                                | 537                  | 537    | 537    | 537    | 18     | 537     | 624                      | 624    | 624    | 624    | 624    | 624    | 6 445   |
| Transfers recognised - operational                  | 90 567               | 349    | 785    | 792    | 557    | 72 504  | 9 553                    | 9 553  | 9 553  | 9 553  | 9 553  | 9 553  | 223 873 |
| Interest  | 3 078                | 3 096  | 3 178  | 3 173  | 3 217  | 3 254   | 4 773                    | 4 773  | 4 773  | 4 773  | 4 773  | 4 773  | 47 632  |
| Transfers recognised - capital                      | 1 411                | 400    | 2 940  | 715    | 3 351  | 3 351   | 3 852                    | 3 852  | 3 852  | 3 852  | 3 852  | 3 852  | 35 284  |
| Total Revenue by Source                             | 123 998              | 35 249 | 43 955 | 40 531 | 37 363 | 114 291 | 63 054                   | 63 054 | 63 054 | 63 054 | 63 054 | 63 054 | 773 711 |

## 5.2 Monthly projections of Expenditure for 2024/25

| Sources of Revenue            | 2024 Monthly Actuals |        |        |        |        |        | 2025 Monthly Projections |        |        |        |        |        | Total   |
|-------------------------------|----------------------|--------|--------|--------|--------|--------|--------------------------|--------|--------|--------|--------|--------|---------|
|                               | R'000                |        |        |        |        |        | R'000                    |        |        |        |        |        |         |
|                               | Jul.                 | Aug.   | Sep.   | Oct.   | Nov.   | Dec.   | Jan.                     | Feb.   | Mar.   | Apr.   | May    | June   |         |
| Employee Related Costs        | 14 044               | 13 526 | 14 283 | 15 632 | 14 170 | 15 631 | 20 765                   | 20 765 | 20 765 | 20 765 | 20 765 | 20 765 | 211 878 |
| Remuneration of councillors   | 1 365                | 1 365  | 1 365  | 1 365  | 1 365  | 1 434  | 1 634                    | 1 634  | 1 634  | 1 634  | 1 634  | 1 634  | 18 067  |
| Bulk purchases - electricity  | 13 538               | 13 032 | 15 316 | 9 827  | 10 969 | 12 189 | 13 170                   | 13 170 | 13 170 | 13 170 | 13 170 | 13 170 | 153 890 |
| Inventory consumed            | 990                  | 1 904  | 1 502  | 1 808  | 3 568  | 2 086  | 2 224                    | 2 224  | 2 224  | 2 224  | 2 224  | 2 224  | 25 204  |
| Debt impairment               | 0                    | 0      | 0      | 0      | 0      | 0      | 17 583                   | 17 583 | 17 583 | 17 583 | 17 583 | 17 583 | 105 500 |
| Depreciation and amortisation | 6 971                | 13 290 | 6 667  | 7 005  | 6 762  | 7 296  | 5 943                    | 5 943  | 5 943  | 5 943  | 5 943  | 5 943  | 83 646  |
| Interest                      | 0                    | 0      | 0      | 0      | 0      | 0      | 3 426                    | 3 426  | 3 426  | 3 426  | 3 426  | 3 426  | 20 552  |
| Contracted services           | 2 586                | 3 916  | 5 931  | 5 584  | 3 617  | 3 539  | 9 663                    | 9 663  | 9 663  | 9 663  | 9 663  | 9 663  | 83 153  |
| Transfers and subsidies       | 36                   | 2      | 56     | 56     | 56     | 56     | 69                       | 69     | 69     | 69     | 69     | 69     | 676     |
| Operational costs             | 7 742                | 6 931  | 6 969  | 7 881  | 11 409 | 7 745  | 11 086                   | 11 086 | 11 086 | 11 086 | 11 086 | 11 086 | 115 540 |
| Total expenditure by Source   | 47 272               | 53 967 | 52 090 | 49 158 | 51 917 | 49 976 | 85 564                   | 85 564 | 85 564 | 85 564 | 85 564 | 85 564 | 817 762 |

### 5.3 Monthly Projections of Expenditure Operating, Capital and Revenue by Vote: First Quarter

| Expenditure and Revenue by Vote      | July 2024 Outcome<br>R'000 |              |                | August 2024 Outcome<br>R'000 |            |               | September 2024 Outcome<br>R'000 |            |               |
|--------------------------------------|----------------------------|--------------|----------------|------------------------------|------------|---------------|---------------------------------|------------|---------------|
|                                      | Opex                       | Capex        | Rev            | Opex                         | Capex      | Rev           | Opex                            | Capex      | Rev           |
| Executive and council                | 3 081                      | -            | -              | 3 942                        | -          | -             | 2 954                           | -          | -             |
| Budget & Treasury and Administration | 10 962                     | 190          | 106 674        | 13 084                       | -          | 21 345        | 15 250                          | 548        | 21 828        |
| Community and Social Services        | 414                        | 83           | 31             | 2 634                        | 129        | 39            | 1 430                           | 258        | 20            |
| Public Safety                        | 1 543                      | -            | 537            | 1 523                        | -          | 537           | 1 543                           | -          | 537           |
| Economic and Environmental Services  | 4 666                      | -            | 99             | 11 666                       | -          | 119           | 8 455                           | -          | 77            |
| Road Transport                       | 3 288                      | 6 947        | 1 684          | 10 386                       | 313        | 687           | 6 552                           | 158        | 243           |
| Electricity                          | 16 151                     | -            | 11 844         | 17 385                       | -          | 9 226         | 18 431                          | -          | 14 992        |
| Waste Management                     | 596                        | -            | 2 435          | 894                          | -          | 2 601         | 367                             | -          | 2 624         |
| <b>Total by Vote</b>                 | <b>40 301</b>              | <b>7 221</b> | <b>123 304</b> | <b>54 861</b>                | <b>442</b> | <b>34 555</b> | <b>52 033</b>                   | <b>963</b> | <b>40 320</b> |

## 5.4 Monthly Projections of Expenditure Operating, Capital and Revenue by Vote: Second Quarter

| Expenditure and Revenue by Vote      | October 2024<br>Outcome<br>R'000 |              |               | November 2024<br>Outcome<br>R'000 |              |               | December 2024<br>Outcome<br>R'000 |              |                |
|--------------------------------------|----------------------------------|--------------|---------------|-----------------------------------|--------------|---------------|-----------------------------------|--------------|----------------|
|                                      | Opex                             | Capex        | Rev           | Opex                              | Capex        | Rev           | Opex                              | Capex        | Rev            |
| Executive and council                | 4 179                            | -            | -             | 2 710                             | -            | -             | 4 202                             | -            | -              |
| Budget & Treasury and Administration | 12 932                           |              | 21 130        | 16 973                            | 224          | 20 670        | 9 920                             | 393          | 93 060         |
| Community and Social Services        | 1 771                            | 83           | 35            | 1 577                             | 83           | 16            | 1 498                             | 83           | 35             |
| Public Safety                        | 1 809                            | -            | 537           | 1 619                             | -            | 18            | 1 892                             | -            | 537            |
| Economic and Environmental           | 1 640                            | -            | 47            | 1 311                             | -            | 23            | 2 897                             | -            | 22             |
| Road Transport                       | 8 361                            | 2703         | 676           | 9 541                             | 2914         | 3 669         | 8 991                             | 7 551        | 4 511          |
| Electricity                          | 13 962                           | 560          | 14 776        | 14 226                            | 62           | 9 706         | 15 585                            | 1 109        | 14 654         |
| Waste Management                     | 824                              | -            | 2 635         | 446                               | -            | 2 651         | 205                               | -            | 2 660          |
| <b>Total by Vote</b>                 | <b>49 101</b>                    | <b>3 346</b> | <b>39 837</b> | <b>51 861</b>                     | <b>3 284</b> | <b>36 752</b> | <b>49 920</b>                     | <b>9 137</b> | <b>115 479</b> |

## 5.5 Monthly Projections of Expenditure Operating, Capital and Revenue by Vote: Third Quarter

| Expenditure and Revenue by Vote      | January 2025<br>Projections<br>R'000 |              |               | February 2025<br>Projections<br>R'000 |              |               | March 2025<br>Projections<br>R'000 |              |               |
|--------------------------------------|--------------------------------------|--------------|---------------|---------------------------------------|--------------|---------------|------------------------------------|--------------|---------------|
|                                      | Opex                                 | Capex        | Rev           | Opex                                  | Capex        | Rev           | Opex                               | Capex        | Rev           |
| Executive and council                | 9 313                                | -            | -             | 9 313                                 | -            | -             | 9 313                              | -            | -             |
| Budget & Treasury and Administration | 32 709                               | 58           | 32 828        | 32 709                                | 58           | 32 828        | 32 709                             | 58           | 32 828        |
| Community and Social Services        | 4 423                                | 1 986        | 17            | 4 423                                 | 1 986        | 17            | 4 423                              | 1 986        | 17            |
| Public Safety                        | 2 231                                | -            | 624           | 2 231                                 | -            | 624           | 2 231                              | -            | 624           |
| Economic and Environmental Services  | 4 357                                | -            | 19            | 4 357                                 | -            | 19            | 4 357                              | -            | 19            |
| Road Transport                       | 10 590                               | 1 976        | 4 840         | 10 590                                | 1 976        | 4 840         | 10 590                             | 1 976        | 4 840         |
| Electricity                          | 21 757                               | 245          | 22 452        | 21 757                                | 245          | 22 452        | 21 757                             | 245          | 22 452        |
| Waste Management                     | 1 233                                | 833          | 3 169         | 1 233                                 | 833          | 3 169         | 1 233                              | 833          | 3 169         |
| <b>Total by Vote</b>                 | <b>86 614</b>                        | <b>5 098</b> | <b>63 948</b> | <b>86 614</b>                         | <b>5 098</b> | <b>63 948</b> | <b>86 614</b>                      | <b>5 098</b> | <b>63 948</b> |

## 5.6 Monthly Projections of Expenditure Operating, Capital and Revenue by Vote: Fourth Quarter

| Expenditure and Revenue by Vote      | April 2025 Projections R'000 |              |               | May 2025 Projections R'000 |              |               | June 2025 Projections R'000 |              |               |
|--------------------------------------|------------------------------|--------------|---------------|----------------------------|--------------|---------------|-----------------------------|--------------|---------------|
|                                      | Opex                         | Capex        | Rev           | Opex                       | Capex        | Rev           | Opex                        | Capex        | Rev           |
| Executive and council                | 9 313                        | -            | -             | 9 313                      | -            | -             | 9 313                       | -            |               |
| Budget & Treasury and Administration | 32 709                       | 58           | 32 828        | 32 709                     | 58           | 32 828        | 32 709                      | 58           | 32 828        |
| Community and Social Services        | 4 423                        | 1 986        | 17            | 4 423                      | 1 986        | 17            | 4 423                       | 1 986        | 17            |
| Public Safety                        | 2 231                        | -            | 624           | 2 231                      |              | 624           | 2 231                       | -            | 624           |
| Economic and Environmental Services  | 4 357                        | -            | 19            | 4 357                      | -            | 19            | 4 357                       | -            | 19            |
| Road Transport                       | 10 590                       | 1 976        | 4 840         | 10 590                     | 1 976        | 4 840         | 10 590                      | 1 976        | 4 840         |
| Electricity                          | 21 757                       | 245          | 22 452        | 21 757                     | 245          | 22 452        | 21 757                      | 245          | 22 452        |
| Waste Management                     | 1 233                        | 833          | 3 169         | 1 233                      | 833          | 3 169         | 1 233                       | 833          | 3 169         |
| <b>Total by Vote</b>                 | <b>86 614</b>                | <b>5 098</b> | <b>63 948</b> | <b>86 614</b>              | <b>5 098</b> | <b>63 948</b> | <b>86 614</b>               | <b>5 098</b> | <b>63 948</b> |

## 5.7 Total Projections of Revenue and Expenditure by Vote for 2024/25

| Expenditure and Revenue by Vote        | 2024/25 Total Expenditure and Revenue by Vote |               |                |
|--|---|---------------|----------------|
|  | R'000   |               |                |
|  | Opex  | Capex         | Rev            |
| Executive and Council                  | 89 556  | -             | 481 675        |
| Budget and Treasury and Administration | 275 373                                       | 1 700         | -              |
| Community and Social Services          | 45 285  | 12 637        | 277            |
| Public Safety                          | 23 316  | -             | 6 445          |
| Economic and Environmental Services    | 36 555  | -             | 275            |
| Road Transport                         | 110 658                                       | 32 442        | 40 507         |
| Electricity                            | 226 285                                       | 3 200         | 209 912        |
| Waste Management                       | 10 734  | 5 000         | 34 620         |
| <b>Total by Vote</b>                   | <b>817 762</b>                                | <b>54 979</b> | <b>773 711</b> |

## **6.1 KPA 1: Spatial Rationale**

| KPA 1: Spatial Rationale   |                               |                         |  |                                       |  |  |                           |        |  |   |  |   |  |
|----------------------------|-------------------------------|-------------------------|--|---------------------------------------|--|--|---------------------------|--------|--|---|--|---|--|
| PMS No. & Performance Area | Cluster                       | IDP Objective           | Key Performance Indicator  | Responsible Manager                   | 2023/24 Actual performance (01 July 2023 – 30 June 2024                                      | Baseline (30/06/24)  | Annual Target 30/06/25    | Budget | 2024/25 Quarterly Projections                |   |  |   | Evidence Required  |
|                            |                               |                         |  |                                       |  |  |                           |        | 1 <sup>st</sup> Quarter (1 Jul – 30 Sept 24) | 2 <sup>nd</sup> Quarter (1 Oct – 31 Dec 24) | 3 <sup>rd</sup> Quarter (1 Jan– 31 Mar 25) | 4 <sup>th</sup> Quarter (1 Apr – 30 Jun 25) |  |
| 1.1 Spatial Planning       |                               |                         |  |                                       |  |  |                           |        |  |   |  |   |  |
| 1.1.1                      | Governance and Administration | Sustain the environment | Number of supplementary valuation roll reviewed by 30/06/2025  | Senior Manager Planning & Development | 1  | 1  | 1                         | OPEX   | n/a  | n/a   | n/a  | 1   | Supplementary valuation roll and Council resolution  |
| 1.1.2                      | Governance and Administration | Sustain the environment | Number of 2025/29 General Valuation roll developed by 30/06/2025   | Senior Manager Planning & Development | 0  | 0  | 1                         | OPEX   | n/a  | n/a   | n/a  | 1   | Council resolution and General Valuation Roll 2025/29  |
| 1.1.3                      | Governance and Administration | Sustain the environment | Turnaround time of complete land use & development applications submitted to Mopani Planning Tribunal by 30/06/2025. | Senior Manager Planning & Development | 12 applications received and submitted to Mopani Planning Tribunal within 90 days of receipt | 12 applications received and submitted to Mopani Planning Tribunal within 90 days of receipt | Within 90 days of receipt | OPEX   | Within 90 days of receipt                    | Within 90 days of receipt                   | Within 90 days of receipt                  | Within 90 days of receipt                   | Date of receipt of complete application and Proof of Submission register to Mopani Planning Tribunal |

## **6.2 KPA 2: Basic Service Delivery**

| KPA 2: SERVICE DELIVERY    |                          |   |  |                                   |  |                     |                        |        |  |   |  |   |  |
|----------------------------|--------------------------|---|--|-----------------------------------|--|---------------------|------------------------|--------|--|---|--|---|--|
| PMS No. & Performance Area | Cluster                  | IDP Objective   | Key Performance Indicator  | Responsible Manager               | 2023/24 Actual performance (01 July 2023 – 30 June 2024) | Baseline (30/06/24) | Annual Target 30/06/25 | Budget | 2024/25 Quarterly Projections                |   |  |   | Evidence Required  |
|                            |                          |   |  |                                   |  |                     |                        |        | 1 <sup>st</sup> Quarter (1 Jul – 30 Sept 24) | 2 <sup>nd</sup> Quarter (1 Oct – 31 Dec 24) | 3 <sup>rd</sup> Quarter (1 Jan– 31 Mar 25) | 4 <sup>th</sup> Quarter (1 Apr – 30 Jun 25) |  |
| 2.1 Electricity            |                          |   |  |                                   |  |                     |                        |        |  |   |  |   |  |
| 2.1.1                      | Technical infrastructure | Provision of sustainable integrated infrastructure and service  | % on reduction of electricity losses each quarter by 30/06/2025                                    | Senior Manager Technical Services | -2.37%   | -2.37%              | 10%                    | OPEX   | 2%   | 4%  | 6%   | 10%   | BPM billing to consumers, Eskom bill and distribution loss |
| 2.1.2                      | Technical infrastructure | Provision of sustainable integrated infrastructure and service  | Expenditure on electricity capital funding spent per quarter by 30/06/2025                         | Senior Manager Technical Services | R15 792 64 2.00  | R15 792 64 2.00     | R2 888 00 0.00         | INEP   | R1203 500                                    | R1 925 600                                  | R2 200 000                                 | R2 888 000                                  | Payment Certificates and Expenditure Reports               |
| 2.1.3                      | Technical infrastructure | Provision of sustainable integrated infrastructure and service  | Number of HH with access to electricity in Municipal Licenced area (Phalaborwa Town) by 30/06/2025 | Senior Manager Technical Services | 3060   | 3060                | 3060                   | OPEX   | 3060   | 3060  | 3060                                       | 3060  | Household, Number of HH list on conventional and pre-paid. |
| 2.1.4                      | Technical infrastructure | Provision of sustainable integrated infrastructure and service  | Number of indigent HH receiving free basic electricity by 30/06/2025                               | Chief Financial Officer           | 1 008  | 1 008               | 2716                   | OPEX   | 2716   | 2716  | 2716                                       | 2716  | Indigent Register and Proof of payment to ESKOM            |
| 2.2 Roads & Storm Water    |                          |   |  |                                   |  |                     |                        |        |  |   |  |   |  |
| 2.2.1                      | Technical infrastructure | Provision of sustainable integrated infrastructure and services | Number of kilometres of gravel roads upgraded to tar by 30/06/2025. (Benfarm Upgrading of street)  | Senior Manager Technical Services | 0km  | 0km                 | 3.8km                  | CAPEX  | 3.8km of road Completed                      | n/a   | n/a  | n/a   | Completion Certificate                                     |
| 2.2.2                      | Technical infrastructure | Provision of sustainable integrated infrastructure and service  | Expenditure on roads and storm water capital funding spent per quarter by                          | Senior Manager Technical Services | R25 931 468.05   | R25 931 468.05      | R18 971 664.41         | MIG    | R1 897 166                                   | R7 588 666                                  | R12 331 582                                | R18 971 664.41                              | Payment Certificates and Expenditure Reports               |

| KPA 2: SERVICE DELIVERY    |  |                         |   |                                   |  |                     |                        |        |  |   |  |   |   |
|----------------------------|--|-------------------------|---|-----------------------------------|--|---------------------|------------------------|--------|--|---|--|---|---|
| PMS No. & Performance Area | Cluster                                      | IDP Objective           | Key Performance Indicator   | Responsible Manager               | 2023/24 Actual performance (01 July 2023 – 30 June 2024) | Baseline (30/06/24) | Annual Target 30/06/25 | Budget | 2024/25 Quarterly Projections                |   |  |   | Evidence Required   |
|                            |  |                         |   |                                   |  |                     |                        |        | 1 <sup>st</sup> Quarter (1 Jul – 30 Sept 24) | 2 <sup>nd</sup> Quarter (1 Oct – 31 Dec 24) | 3 <sup>rd</sup> Quarter (1 Jan– 31 Mar 25) | 4 <sup>th</sup> Quarter (1 Apr – 30 Jun 25) |   |
|                            |  |                         | 30/06/2025  |                                   |  |                     |                        |        |  |   |  |   |   |
| 2.3 Parks and Cemetery     |  |                         |   |                                   |  |                     |                        |        |  |   |  |   |   |
| 2.3.1                      | Protect Environment and Community Well being | Sustain the Environment | Number of parks maintained per month by 30/06/2025 (Wildeveye, Phalaborwa Fourways, Sealane, Buffalo, King Fisher, Impala Park, Namakgale Entrance, Defryn, Gravelote Park) | Senior Manager Community Services | 9  | 9                   | 9                      | OPEX   | 9  | 9   | 9  | 9   | Monthly Maintenance plan & Maintenance reports with pictures                                      |
| 2.3.2                      | Protect Environment and Community Well being | Sustain the Environment | Number of cemeteries maintained per month by 30/06/2025. (Phalaborwa, Lulekani, Namakgale and Gravelote)  | Senior Manager Community Services | 4  | 4                   | 4                      | OPEX   | 4  | 4   | 4  | 4   | Monthly Maintenance plan & Maintenance reports with pictures                                      |
| 2.4 Waste Management       |  |                         |   |                                   |  |                     |                        |        |  |   |  |   |   |
| 2.4.1                      | Protect Environment and Community Well being | Sustain the Environment | Number of Monthly Maintenance of Phalaborwa landfill site by 30/06/2025   | Senior Manager Community Services | 4  | 4                   | 12                     | OPEX   | 3  | 3   | 3  | 3   | Monthly maintenance reports as per Service Level Agreement & Landfill site Maintenance Checklists |
| 2.4.2                      | Protect Environment and Community Well being | Sustain the Environment | Number of Urban Households & Businesses with access to basic waste removal services (Phalaborwa town,   | Senior Manager Community Services | 13750  | 13750               | 13265                  | OPEX   | 13265  | 13265                                       | 13265                                      | 13265                                       | Collection Schedule & Confirmation of waste collection by Ward Councillors                        |

| KPA 2: SERVICE DELIVERY    |  |                         |  |                                   |  |                     |                        |        |  |   |  |   |  |
|----------------------------|--|-------------------------|--|-----------------------------------|--|---------------------|------------------------|--------|--|---|--|---|--|
| PMS No. & Performance Area | Cluster                                      | IDP Objective           | Key Performance Indicator  | Responsible Manager               | 2023/24 Actual performance (01 July 2023 – 30 June 2024) | Baseline (30/06/24) | Annual Target 30/06/25 | Budget | 2024/25 Quarterly Projections                |   |  |   | Evidence Required  |
|                            |  |                         |  |                                   |  |                     |                        |        | 1 <sup>st</sup> Quarter (1 Jul – 30 Sept 24) | 2 <sup>nd</sup> Quarter (1 Oct – 31 Dec 24) | 3 <sup>rd</sup> Quarter (1 Jan– 31 Mar 25) | 4 <sup>th</sup> Quarter (1 Apr – 30 Jun 25) |  |
|                            |  |                         | Gravellote, Namakgale and Lulekani) by 30/06/2025  |                                   |  |                     |                        |        |  |   |  |   |  |
| 2.4.3                      | Protect Environment and Community Well being | Sustain the Environment | Number of rural villages with access to basic waste removal services by 30/06/2025 (Mashishimale & Makhushane) | Senior Manager Community Services | 1  | 1                   | 2                      | OPEX   | 2  | 2   | 2  | 2   | Collection Schedule & Confirmation of waste collection by Ward Councillors |
| 2.4.4                      | Protect Environment and Community Well being | Sustain the Environment | Number of indigent Households receiving free basic waste removal service by 30/06/2025                         | Senior Manager Community Services | 309  | 309                 | 516                    | OPEX   | 516  | 516   | 516  | 516   | List of Indigent Households receiving free basic waste removal             |

## **6.3 KPA 3: Municipal Financial Viability and Management**

| KPA 3: Municipal Financial Viability and Management |                                    |  |  |                         |   |                     |                        |        |  |   |  |   |  |
|---|------------------------------------|--|--|-------------------------|---|---------------------|------------------------|--------|--|---|--|---|--|
| PMS No. & Performance Area                          | Cluster                            | IDP Objective                                      | Key Performance Indicator  | Responsible Manager     | 2023/24 Actual performance (01 July 2023 – 30 June 2024 | Baseline (30/06/24) | Annual Target 30/06/25 | Budget | 2024/25 Quarterly Projections                |   |  |   | Evidence Required  |
|   |                                    |  |  |                         |   |                     |                        |        | 1 <sup>st</sup> Quarter (1 Jul – 30 Sept 24) | 2 <sup>nd</sup> Quarter (1 Oct – 31 Dec 24) | 3 <sup>rd</sup> Quarter (1 Jan– 31 Mar 25) | 4 <sup>th</sup> Quarter (1 Apr – 30 Jun 25) |  |
| 3.1 Financial Management                            |                                    |  |  |                         |   |                     |                        |        |  |   |  |   |  |
| 3.1.1   | Good governance and administration | Good corporate governance and public participation | Number of approved budget planning schedule by 31/08/2024  | Chief Financial Officer | 1   | 1                   | 1                      | OPEX   | 1  | n/a   | n/a  | n/a   | approved budget planning schedule and Council resolution   |
| 3.1.2   | Good governance and administration | Good corporate governance and public participation | Number of approved 2025/26 Draft Budget by Council by 31/03/2025 (3 months before the start of the new financial year) | Municipal Manager       | 1   | 1                   | 1                      | OPEX   | n/a  | n/a   | 1  | n/a   | Draft Budget document; Council Resolution  |
| 3.1.3   | Good governance and administration | Good corporate governance and public participation | Number of approved 2025/26 Final Budget by Council by 31/05/2025 (1 month before the start of the new financial year)  | Municipal Manager       | 1   | 1                   | 1                      | OPEX   | n/a  | n/a   | n/a  | 1   | Final Budget approved by Council. Council resolution   |
| 3.1.4   | Good governance and administration | Good corporate governance and public participation | Number of reviewed budget related policies by 30/06/2025   | Chief Financial Officer | 27  | 27                  | 29                     | OPEX   | n/a  | n/a   | n/a  | 29  | Approved budget related policies and Council resolution<br><br>1. Property Rates Policy<br>2. Tariff Policy<br>3. Credit Control and Debt Collection By-law<br>4. Indigent Policy<br>5. Indigent |

| KPA 3: Municipal Financial Viability and Management |         |               |                           |                     |  |                     |                        |        |  |   |  |   |  |
|---|---------|---------------|---------------------------|---------------------|--|---------------------|------------------------|--------|--|---|--|---|--|
| PMS No. & Performance Area                          | Cluster | IDP Objective | Key Performance Indicator | Responsible Manager | 2023/24 Actual performance (01 July 2023 – 30 June 2024) | Baseline (30/06/24) | Annual Target 30/06/25 | Budget | 2024/25 Quarterly Projections                |   |  |   | Evidence Required  |
|   |         |               |                           |                     |  |                     |                        |        | 1 <sup>st</sup> Quarter (1 Jul – 30 Sept 24) | 2 <sup>nd</sup> Quarter (1 Oct – 31 Dec 24) | 3 <sup>rd</sup> Quarter (1 Jan– 31 Mar 25) | 4 <sup>th</sup> Quarter (1 Apr – 30 Jun 25) |  |
|   |         |               |                           |                     |  |                     |                        |        |  |   |  |   | Subsidy By-law<br>6. Supply chain management policy<br>7. Virement policy<br>8. Budget policy<br>9. Petty Cash policy<br>10. Asset Management Policy<br>11. Bad Debts Write Off<br>12. Deposit & Refund Policy<br>13. Cash management and Investment Policy<br>14. Fleet management Policy<br>15. Unknown Deposit Policy<br>16. Electricity Supply By-law<br>17. Subsistence and travelling Policy<br>18. Customer care Policy and Service Standards<br>19. Inventory Management Policy<br>20. Model SCM Policy for Infrastructure Procurement and Delivery Management<br>21. Unauthorized, Irregular, Fruitless |

| KPA 3: Municipal Financial Viability and Management |                                    |  |   |                         |  |                     |                        |        |  |   |  |   |   |
|---|------------------------------------|--|---|-------------------------|--|---------------------|------------------------|--------|--|---|--|---|---|
| PMS No. & Performance Area                          | Cluster                            | IDP Objective                                      | Key Performance Indicator   | Responsible Manager     | 2023/24 Actual performance (01 July 2023 – 30 June 2024) | Baseline (30/06/24) | Annual Target 30/06/25 | Budget | 2024/25 Quarterly Projections                  |   |  |   | Evidence Required   |
|   |                                    |  |   |                         |  |                     |                        |        | 1 <sup>st</sup> Quarter (1 Jul – 30 Sept 24)   | 2 <sup>nd</sup> Quarter (1 Oct – 31 Dec 24) | 3 <sup>rd</sup> Quarter (1 Jan– 31 Mar 25) | 4 <sup>th</sup> Quarter (1 Apr – 30 Jun 25) |   |
|   |                                    |  |   |                         |  |                     |                        |        |  |   |  |   | and Wasteful Expenditure Policy<br>22. Cost Containment Policy<br>23. Gifts, Donations and Sponsorship policy<br>24. Property Rates By-laws<br>25. Tariff Book<br>26. Borrowing Policy<br>27. Funding and Reserve Policy<br>28. Infrastructure and Investment Policy<br>29. Long-term Financial Planning Policy |
| 3.1.5   | Good governance and administration | Good corporate governance and public participation | Number of Supply Chain structures / Committees members appointed by 08/07/2024      | Municipal Manager       | 3  | 3                   | 3                      | OPEX   | 3 (Specification, Evaluation and Adjudication) | n/a   | n/a  | n/a   | Appointment letters of bid committees members   |
| 3.1.6   | Governance and administration      | Improve financial viability                        | Number of movable asset verifications conducted by 30/06/2025                       | Chief Financial Officer | 4  | 4                   | 4                      | OPEX   | 1  | 1   | 1  | 1   | Quarterly assets verifications reports  |
| 3.1.7   | Governance and administration      | Improve financial viability                        | Number of strings uploaded using the LG Portal within 10 working days at the end of | Chief Financial Officer | 12   | 12                  | 12                     | OPEX   | 3  | 6   | 9  | 12  | Monthly strings Proof of submission within 10 working days.   |

| KPA 3: Municipal Financial Viability and Management |                                    |  |  |                                   |  |                     |                        |        |  |   |  |   |   |
|---|------------------------------------|--|--|-----------------------------------|--|---------------------|------------------------|--------|--|---|--|---|---|
| PMS No. & Performance Area                          | Cluster                            | IDP Objective                                      | Key Performance Indicator  | Responsible Manager               | 2023/24 Actual performance (01 July 2023 – 30 June 2024) | Baseline (30/06/24) | Annual Target 30/06/25 | Budget | 2024/25 Quarterly Projections                |   |  |   | Evidence Required   |
|   |                                    |  |  |                                   |  |                     |                        |        | 1 <sup>st</sup> Quarter (1 Jul – 30 Sept 24) | 2 <sup>nd</sup> Quarter (1 Oct – 31 Dec 24) | 3 <sup>rd</sup> Quarter (1 Jan– 31 Mar 25) | 4 <sup>th</sup> Quarter (1 Apr – 30 Jun 25) |   |
|   |                                    |  | each month by 30/06/2025   |                                   |  |                     |                        |        |  |   |  |   |   |
| 3.1.8   | Governance and administration      | Improve financial viability                        | % of improvement in revenue collection quarterly (improvement from 65% to 80% by 30/06/2025 budget year) | Chief Financial Officer           | 76%  | 76%                 | 80%                    | OPEX   | 68.75%                                       | 72.5 %                                      | 76.25%                                     | 80%   | Quarterly reports on revenue collection                         |
| 3.1.9   | Governance and administration      | Improve financial viability                        | % of Debt collected by 30/06/2025  | Chief Financial Officer           | 22%  | 22%                 | 15%                    | OPEX   | 3.75%  | 7.5%  | 11.25%                                     | 15%   | Quarterly reports on debt collection                            |
| 3.1.10  | Good governance and administration | Good corporate governance and public participation | Number of updated indigent register by 30/06/2025  | Chief Financial Officer           | 1  | 1                   | 1                      | OPEX   | n/a  | n/a   | n/a  | 1   | Updated indigent register.                                      |
| 3.1.11  | Good governance and administration | Improve financial viability                        | Amount of expenditure spent on MIG by 30/06/2025   | Senior Manager Technical Services | R35 156 000.00   | R35 156 000.00      | R35 283 950.00         | MIG    | R 5 292 592                                  | R14 113 580                                 | R24 698 765                                | R35 283 950                                 | MIG monitoring report/payment certificates/Grant reconciliation |
| 3.1.12  | Good governance and administration | Good corporate governance and public participation | Submission of 2023/24 AFS to AG by 31/08/2024  | Municipal Manager                 | 1  | 1                   | 1                      | OPEX   | 1  | n/a   | n/a  | n/a   | Submission letters, copy of final AFS to AG                     |

## **6.4 KPA 4: LOCAL ECONOMIC DEVELOPMENT**

| KPA 4: Local Economic Development |          |                            |  |   |  |                     |  |                |  |   |   |  |   |
|-----------------------------------|----------|----------------------------|--|---|--|---------------------|--|----------------|--|---|---|--|---|
| PMS No. & Performance Area        | Cluster  | IDP Objective              | Key Performance Indicator  | Responsible Manager                     | 2023/24 Actual performance (01 July 2023 – 30 June 2024) | Baseline (30/06/24) | Annual Target 30/06/25   | Budget         | 2024/25 Quarterly Projections                |   |   |  | Evidence Required   |
|                                   |          |                            |  |   |  |                     |  |                | 1 <sup>st</sup> Quarter (1 Jul – 30 Sept 24) | 2 <sup>nd</sup> Quarter (1 Oct – 31 Dec 24) | 3 <sup>rd</sup> Quarter (1 Jan – 31 Mar 25) | 4 <sup>th</sup> Quarter (1 Apr – 30 Jun 25)                            |   |
| 4.1 Job creation                  |          |                            |  |   |  |                     |  |                |  |   |   |  |   |
| 4.1.1                             | Economic | Promotion of local economy | Number of jobs created through capital Projects by 30/06/2025 (Temporary jobs)                                 | Senior Manager Technical Services       | 70   | 70                  | 70   | CAPEX          | 15   | 15  | 30  | 10   | Certified ID copies, payment registers and employment contracts |
| 4.1.2                             | Economic | Promotion of local economy | Number of full-time equivalent jobs created through EPWP by 30/09/2024   | Senior Manager Technical Services       | 63   | 63                  | 63   | OPEX           | n/a  | 63  | n/a   | n/a  | Certified ID copies, payment registers and employment contracts |
| 4.1.3                             | Economic | Promotion of local economy | Number of LED Forums meetings held by 30/06/2025.  | Senior Manager Planning and Development | 4  | 4                   | 4  | OPEX           | 1  | 1   | 1   | 1  | Invitations, Attendance register and minutes                    |
| 4.2 Enterprise Support            |          |                            |  |   |  |                     |  |                |  |   |   |  |   |
| 4.2.1                             | Economic | Promotion of local economy | Number of SMMEs supported through the municipal SCM (procurement) by 30/06/2025                                | Chief Financial Officer                 | 381  | 381                 | 200  | OPEX & CAPITAL | 50   | 50  | 50  | 50   | System generated Expenditure report with SMMEs supported.       |
| 4.2.2                             | Economic | Promotion of local economy | Number of activities promoting and marketing Ba-phalaborwa Municipality as a tourist destination by 30/06/2025 | Senior Manager Planning and Development | 4  | 4                   | 4 (Tourism month activities, Marula Activities, Rand Show, and Africa's Travel Indaba) | OPEX           | 1 Tourism month activities                   | n/a   | n/a   | 1 Marula Activities<br><br>1 Rand Show<br><br>1 Africa's Travel Indaba | Invitations, Attendance register, reports                       |

## **6.5 KPA 5: Municipal Transformation and Institutional Development**

| KPA 5: Municipal Transformation and Institutional Development |                                    |  |   |                                   |  |                     |                        |        |  |   |   |   |  |
|---|------------------------------------|--|---|-----------------------------------|--|---------------------|------------------------|--------|--|---|---|---|--|
| PMS No. & Performance Area                                    | Cluster                            | IDP Objective                                      | Key Performance Indicator   | Responsible Manager               | 2023/24 Actual performance (01 July 2023 – 30 June 2024) | Baseline (30/06/24) | Annual Target 30/06/25 | Budget | 2024/25 Quarterly Projections                |   |   |   | Evidence Required  |
|   |                                    |  |   |                                   |  |                     |                        |        | 1 <sup>st</sup> Quarter (1 Jul – 30 Sept 24) | 2 <sup>nd</sup> Quarter (1 Oct – 31 Dec 24) | 3 <sup>rd</sup> Quarter (1 Jan – 31 Mar 25) | 4 <sup>th</sup> Quarter (1 Apr – 30 Jun 25) |  |
| 5.1 Organisational Design & Human Resource                    |                                    |  |   |                                   |  |                     |                        |        |  |   |   |   |  |
| 5.1.1   | Good governance and administration | Attract, develop, and retain best human capital.   | Number of reviewed Municipal Organisational structure by 30/06/2025 | Senior Manager Corporate Services | 1  | 1                   | 1                      | OPEX   | n/a  | n/a   | n/a   | 1   | Council Resolution and Reviewed organizational structure with dates.   |
| 5.1.2   | Good governance and administration | Good corporate governance and public participation | Number of HR Policies Reviewed by 30/06/2025                        | Senior Manager Corporate Services | 7  | 7                   | 6                      | OPEX   | n/a  | n/a   | n/a   | 6   | Council Resolutions on Reviewed policies and copies of Reviewed Policies.<br>1. Funeral Policy<br>2. Shift Work Policy<br>3. Individual Performance Management Policy<br>4. Overtime Policy<br>5. Smoking Policy<br>6. OHS Policy<br>7. Protective Equipment Policy<br>8. COIDA Policy |
| 5.1.3   | Good governance and administration | Attract, develop, and retain best human capital    | Number of prioritised vacant positions to be                        | Senior Manager Corporate          | 18   | 18                  | 20                     | OPEX   | 5  | 10  | n/a   | 5   | Recruitment plan on critical positions and   |

| KPA 5: Municipal Transformation and Institutional Development |                                    |  |   |                                   |  |                     |                        |        |  |   |   |   |   |
|---|------------------------------------|--|---|-----------------------------------|--|---------------------|------------------------|--------|--|---|---|---|---|
| PMS No. & Performance Area                                    | Cluster                            | IDP Objective                                      | Key Performance Indicator   | Responsible Manager               | 2023/24 Actual performance (01 July 2023 – 30 June 2024) | Baseline (30/06/24) | Annual Target 30/06/25 | Budget | 2024/25 Quarterly Projections                |   |   |   | Evidence Required   |
|   |                                    |  |   |                                   |  |                     |                        |        | 1 <sup>st</sup> Quarter (1 Jul – 30 Sept 24) | 2 <sup>nd</sup> Quarter (1 Oct – 31 Dec 24) | 3 <sup>rd</sup> Quarter (1 Jan – 31 Mar 25) | 4 <sup>th</sup> Quarter (1 Apr – 30 Jun 25) |   |
|   |                                    |  | filled per quarter by 30/06/2025  | Services                          |  |                     |                        |        |  |   |   |   | Appointment letters   |
| 5.2 Employment Equity   |                                    |  |   |                                   |  |                     |                        |        |  |   |   |   |   |
| 5.2.1   | Good governance and administration | Good corporate governance and public participation | Number of EEP Post filled on Level 0,2,3 by 30/06/2025  | Senior Manager Corporate Services | 2  | 2                   | 3                      | OPEX   | n/a  | n/a   | n/a   | 3   | Implementation report on the Equity Plan & appointment letters  |
| 5.3 Skills Development  |                                    |  |   |                                   |  |                     |                        |        |  |   |   |   |   |
| 5.3.1   | Good governance and administration | Attract, develop, and retain best human capital    | Number of Reviewed and submitted Skills Development Plan by 30/04/2025  | Senior Manager Corporate Services | 1  | 1                   | 1                      | OPEX   | n/a  | n/a   | n/a   | 1   | WSP & proof of submission to LG SETA  |
| 5.3.2   | Good governance and administration | Attract, develop, and retain best human capital    | Amount of Municipal budget allocated and spent on work skills development per quarter 30/06/2025 (1% legislation) | Senior Manager Corporate Services | R1 255 545.09  | R1 255 545.09       | R1 827 323             | OPEX   | R456 830.75                                  | R456 830.75                                 | R456 830.75                                 | R456 830.75                                 | Expenditure reports; implementation reports   |
| 5.4 Performance Management System                             |                                    |  |   |                                   |  |                     |                        |        |  |   |   |   |   |
| 5.4.1   | Good governance and administration | Good corporate governance and public participation | Number of S54&56 signing of Annual Performance Agreements by 30/07/2024 (One month after the start                | Municipal Manager                 | 6  | 6                   | 6                      | OPEX   | 6  | n/a   | n/a   | n/a   | Copies of signed Performance Agreements with dates complying the legislated timeline& submission letters to |

| KPA 5: Municipal Transformation and Institutional Development |                                    |  |   |                                   |  |                     |                        |        |  |   |   |   |   |
|---|------------------------------------|--|---|-----------------------------------|--|---------------------|------------------------|--------|--|---|---|---|---|
| PMS No. & Performance Area                                    | Cluster                            | IDP Objective                                      | Key Performance Indicator   | Responsible Manager               | 2023/24 Actual performance (01 July 2023 – 30 June 2024) | Baseline (30/06/24) | Annual Target 30/06/25 | Budget | 2024/25 Quarterly Projections                |   |   |   | Evidence Required   |
|   |                                    |  |   |                                   |  |                     |                        |        | 1 <sup>st</sup> Quarter (1 Jul – 30 Sept 24) | 2 <sup>nd</sup> Quarter (1 Oct – 31 Dec 24) | 3 <sup>rd</sup> Quarter (1 Jan – 31 Mar 25) | 4 <sup>th</sup> Quarter (1 Apr – 30 Jun 25) |   |
|   |                                    |  | of each financial year  |                                   |  |                     |                        |        |  |   |   |   | COGHSTA.  |
| 5.4.2   | Good governance and administration | Good corporate governance and public participation | Number of Individual Performance Assessments of s54&56 Managers conducted to review their performance by 30/06/2025 (Mid – year/Annual) | Municipal Manager                 | 2  | 2                   | 2                      | OPEX   | n/a  | 1 (Annual Assessment)                       | 1 (Mid-year Assessment)                     | n/a   | Approved Schedule of Individual Performance Assessments, Assessments records, attendance registers and Scorecards and reports |
| 5.5 OHS   |                                    |  |   |                                   |  |                     |                        |        |  |   |   |   |   |
| 5.5.1   | Good governance and administration | Good corporate governance and public participation | Number of schedule Institutional OHS meetings held by 30/06/2025  | Senior Manager Corporate Services | 4  | 4                   | 4                      | OPEX   | 1  | 1   | 1   | 1   | Quarterly Reports, minutes, and attendance registers  |

## **6.6 KPA 6: Good Governance & Public Participation**

| KPA 6: Good Governance and Public Participation |                                    |  |   |                                   |  |                     |                          |        |  |   |   |   |  |
|---|------------------------------------|--|---|-----------------------------------|--|---------------------|--------------------------|--------|--|---|---|---|--|
| PMS No. & Performance Area                      | Cluster                            | IDP Objective                                      | Key Performance Indicator   | Responsible Manager               | 2023/24 Actual performance (01 July 2023 – 30 June 2024) | Baseline (30/06/24) | Annual Target (30/06/25) | Budget | 2024/25 Quarterly Projections                |   |   |   | Evidence Required  |
|   |                                    |  |   |                                   |  |                     |                          |        | 1 <sup>st</sup> Quarter (1 Jul – 30 Sept 24) | 2 <sup>nd</sup> Quarter (1 Oct – 31 Dec 24) | 3 <sup>rd</sup> Quarter (1 Jan – 31 Mar 25) | 4 <sup>th</sup> Quarter (1 Apr – 30 Jun 25) |  |
| 6.1 Council and Executive Management            |                                    |  |   |                                   |  |                     |                          |        |  |   |   |   |  |
| 6.1.1   | Good governance and administration | Good corporate governance and public participation | Number of scheduled Council meetings held by 30/06/2025                           | Senior Manager Corporate Services | 12   | 12                  | 11                       | OPEX   | 2  | 3   | 3   | 3   | Minutes of council meetings, attendance registers  |
| 6.1.2   | Good governance and administration | Good corporate governance and public participation | Number of scheduled Exco meetings held by 30/06/2025                              | Senior Manager Corporate Services | 14   | 14                  | 11                       | OPEX   | 2  | 3   | 3   | 3   | Minutes of EXCO meetings, attendance registers   |
| 6.1.3   | Good governance and administration | Good corporate governance and public participation | Number of scheduled MPAC meetings held as per legislation by 30/06/2025           | Municipal Manager                 | 8  | 8                   | 4                        | OPEX   | 1  | 1   | 1   | 1   | Council Approved MPAC schedule of meetings & Attendance registers  |
| 6.1.4   | Good governance and administration | Good corporate governance and public participation | % of MPAC quarterly Recommendations approved by Council implemented by 30/06/2025 | Municipal Manager                 | 100%   | 100%                | 100%                     | OPEX   | 100%   | 100%  | 100%  | 100%  | Council Resolutions on MPAC Recommendations and Progress Report on the implementation of the Council Resolutions |
| 6.1.5   | Good governance and administration | Good corporate governance and public participation | Number of scheduled senior management meetings held by 30/06/2025                 | Municipal Manager                 | 16   | 16                  | 11                       | OPEX   | 3  | 3   | 3   | 2   | Minutes of Senior Management meetings, attendance registers  |
| 6.1.6   | Good governance and administration | Good corporate governance and public participation | Number of scheduled Portfolio Committee meetings held by                          | Municipal Manager                 | 51   | 51                  | 55                       | OPEX   | 15   | 30  | 45  | 55  | Minutes of Portfolios meetings, attendance registers   |

| KPA 6: Good Governance and Public Participation |                                    |  |   |                                   |  |                     |                          |        |  |   |   |   |  |
|---|------------------------------------|--|---|-----------------------------------|--|---------------------|--------------------------|--------|--|---|---|---|--|
| PMS No. & Performance Area                      | Cluster                            | IDP Objective                                      | Key Performance Indicator   | Responsible Manager               | 2023/24 Actual performance (01 July 2023 – 30 June 2024) | Baseline (30/06/24) | Annual Target (30/06/25) | Budget | 2024/25 Quarterly Projections                |   |   |   | Evidence Required  |
|   |                                    |  |   |                                   |  |                     |                          |        | 1 <sup>st</sup> Quarter (1 Jul – 30 Sept 24) | 2 <sup>nd</sup> Quarter (1 Oct – 31 Dec 24) | 3 <sup>rd</sup> Quarter (1 Jan – 31 Mar 25) | 4 <sup>th</sup> Quarter (1 Apr – 30 Jun 25) |  |
|   |                                    |  | 30/06/2025  |                                   |  |                     |                          |        |  |   |   |   |  |
| 6.2 Public Participation and Ward Committees    |                                    |  |   |                                   |  |                     |                          |        |  |   |   |   |  |
| 6.2.1   | Good governance and administration | Good corporate governance and public participation | Number of IDP REP Forum meetings held by 30/06/2025.  | Municipal Manager                 | 3  | 3                   | 4                        | OPEX   | 1  | 1   | 1   | 1   | Attendance registers, agendas, invitations                           |
| 6.2.2   | Good governance and administration | Good corporate governance and public participation | Number of IDP Steering Committee meetings held by 30/06/2025  | Municipal Manager                 | 3  | 3                   | 4                        | OPEX   | 1  | 1   | 1   | 1   | Attendance registers, agendas, invitations                           |
| 6.2.3   | Good governance and administration | Good corporate governance and public participation | Number of scheduled and convened ward Committee meetings per ward by 30/06/2025. (Functionality of ward committees) | Municipal Manager                 | 228  | 228                 | 209                      | OPEX   | 57   | 38  | 57  | 57  | Minutes, attendance register, and Consolidated Ward Committee Report |
| 6.2.4   | Good governance and administration | Good corporate governance and public participation | Number of quarterly Mayoral Imbizos and public participation by 30/06/ 2025   | Municipal Manager                 | 4  | 4                   | 4                        | OPEX   | 1  | 1   | 1   | 1   | Public notices, attendance register and Community Inputs report.     |
| 6.2.5   | Good governance and administration | Good corporate governance and public participation | % of complains resolved by 30/06/2025   | Senior Manager Technical Services | 74%  | 74%                 | 100%                     | OPEX   | 100%   | 100%  | 100%  | 100%  | Complains Register.  |
| 6.3 Corporate Governance                        |                                    |  |   |                                   |  |                     |                          |        |  |   |   |   |  |
| 6.3.1   | Good governance                    | Good   | Number of   | Municipal                         | 12   | 12                  | 7                        | OPEX   | 2  | 2   | 1   | 2   | Copies of  |

| KPA 6: Good Governance and Public Participation |                                    |  |   |                       |  |                     |                          |        |  |   |   |   |  |
|---|------------------------------------|--|---|-----------------------|--|---------------------|--------------------------|--------|--|---|---|---|--|
| PMS No. & Performance Area                      | Cluster                            | IDP Objective                                      | Key Performance Indicator   | Responsible Manager   | 2023/24 Actual performance (01 July 2023 – 30 June 2024) | Baseline (30/06/24) | Annual Target (30/06/25) | Budget | 2024/25 Quarterly Projections                |   |   |   | Evidence Required  |
|   |                                    |  |   |                       |  |                     |                          |        | 1 <sup>st</sup> Quarter (1 Jul – 30 Sept 24) | 2 <sup>nd</sup> Quarter (1 Oct – 31 Dec 24) | 3 <sup>rd</sup> Quarter (1 Jan – 31 Mar 25) | 4 <sup>th</sup> Quarter (1 Apr – 30 Jun 25) |  |
|   | and administration                 | corporate governance and public participation      | Audit Committee meetings held by 30/06/2025                                   | Manager               |  |                     |                          |        |  |   |   |   | approved minutes, attendance registers   |
| 6.3.2   | Good governance and administration | Good corporate governance and public participation | Number of Reviewed and approved 2024/25 Audit Committee Charter by 30/06/2025 | Municipal Manager     | 1  | 1                   | 1                        | OPEX   | n/a  | n/a   | n/a   | 1   | Approved Audit Committee Charter and Council Resolution                          |
| 6.3.3   | Good governance and administration | Good corporate governance and public participation | Number of Audit Steering Committee meetings held by 30/06/2025                | Municipal Manager     | 30   | 30                  | 24                       | OPEX   | 6  | 6   | 6   | 6   | Approved minutes and attendance registers. (Exco and Management)                 |
| 6.3.4   | Good governance and administration | Good corporate governance and public participation | Number of 2024/25 Risk-based Audit Plan reviewed and approved by 30/06/2025   | Municipal Manager     | 1  | 1                   | 1                        | OPEX   | n/a  | n/a   | n/a   | 1   | Approved Risk-based audit plan and AC Resolution                                 |
| 6.3.5   | Good governance and administration | Good corporate governance and public participation | % Implementation of IA Plan by 30/06/2025                                     | Chief Executive Audit | 100%   | 100%                | 100%                     | OPEX   | 20%  | 50%   | 75%   | 100%  | Audit Committee Report with progress on Internal Audit Plan & Council Resolution |
| 6.3.6   | Good governance and administration | Good corporate governance and public participation | % Implementation of Internal Audit Action Plan by 30/06/2025                  | Municipal Manager     | 93%  | 93%                 | 90%                      | OPEX   | 90%  | 90%   | 90%   | 90%   | Internal Audit Institutional Follow-up Report                                    |
| 6.3.7   | Good governance                    | Good   | Number of   | Chief                 | 6  | 6                   | 4                        | OPEX   | 1  | 1   | 1   | 1   | Audit Committee  |

| KPA 6: Good Governance and Public Participation |                                    |  |   |                     |  |                     |                          |        |  |   |   |   |   |
|---|------------------------------------|--|---|---------------------|--|---------------------|--------------------------|--------|--|---|---|---|---|
| PMS No. & Performance Area                      | Cluster                            | IDP Objective                                      | Key Performance Indicator   | Responsible Manager | 2023/24 Actual performance (01 July 2023 – 30 June 2024) | Baseline (30/06/24) | Annual Target (30/06/25) | Budget | 2024/25 Quarterly Projections                |   |   |   | Evidence Required   |
|   |                                    |  |   |                     |  |                     |                          |        | 1 <sup>st</sup> Quarter (1 Jul – 30 Sept 24) | 2 <sup>nd</sup> Quarter (1 Oct – 31 Dec 24) | 3 <sup>rd</sup> Quarter (1 Jan – 31 Mar 25) | 4 <sup>th</sup> Quarter (1 Apr – 30 Jun 25) |   |
|   | and administration                 | corporate governance and public participation      | Audit Committees Reports presented to Council by 30/06/2025   | Executive Audit     |  |                     |                          |        |  |   |   |   | Reports and Council Resolution                              |
| 6.3.8   | Good governance and administration | Good corporate governance and public participation | % implementation of Audit Committee Resolutions   | Municipal Manager   | 98%  | 98%                 | 100%                     | OPEX   | 100%   | 100%  | 100%  | 100%  | Audited Audit Committee Institutional Resolution Register   |
| 6.3.9   | Good governance and administration | Good corporate governance and public participation | % of Community satisfaction with public services by 30/10/2024                                      | Municipal Manager   | 46%  | 46%                 | 100%                     | OPEX   | n/a  | 100%  | n/a   | n/a   | Community Satisfaction Survey Report                        |
| 6.3.10  | Good governance and administration | Good corporate governance and public participation | Submission of 2023/24 Annual Performance Report to AG by 31/08/2024                                 | Municipal Manager   | 1  | 1                   | 1                        | OPEX   | 1  | n/a   | n/a   | n/a   | Submission letters, copy of final Annual Performance Report |
| 6.3.11  | Good governance and administration | Good corporate governance and public participation | Number of developed AG Action Plan approved to address the 2023/24 AG Report findings by 31/01/2025 | Municipal Manager   | 1  | 1                   | 1                        | OPEX   | n/a  | n/a   | 1   | n/a   | Approved AG Action Plan & Council Resolution                |
| 6.3.12  | Good governance and administration | Good corporate governance and public participation | % of implementation AG Action Plan by 30/06/2025  | Municipal Manager   | 60%  | 60%                 | 80%                      | OPEX   | 80%  | n/a   | 50%   | 80%   | Audited AG Action Plan                                      |
| 6.3.13  | Good governance                    | Good   | Number of   | Senior              | 11   | 11                  | 11                       | OPEX   | 3  | 2   | 3   | 3   | LLF minutes,  |

| KPA 6: Good Governance and Public Participation |                                    |  |   |                            |  |                     |                          |        |  |   |   |   |   |
|---|------------------------------------|--|---|----------------------------|--|---------------------|--------------------------|--------|--|---|---|---|---|
| PMS No. & Performance Area                      | Cluster                            | IDP Objective                                      | Key Performance Indicator   | Responsible Manager        | 2023/24 Actual performance (01 July 2023 – 30 June 2024) | Baseline (30/06/24) | Annual Target (30/06/25) | Budget | 2024/25 Quarterly Projections                |   |   |   | Evidence Required   |
|   |                                    |  |   |                            |  |                     |                          |        | 1 <sup>st</sup> Quarter (1 Jul – 30 Sept 24) | 2 <sup>nd</sup> Quarter (1 Oct – 31 Dec 24) | 3 <sup>rd</sup> Quarter (1 Jan – 31 Mar 25) | 4 <sup>th</sup> Quarter (1 Apr – 30 Jun 25) |   |
|   | and administration                 | corporate governance and public participation      | Local Labour Forum meetings convened by 30/06/2025  | Manager Corporate Services |  |                     |                          |        |  |   |   |   | invitations, and attendance register.                                 |
| 6.4 Risk Management, Fraud & Anti-Corruption    |                                    |  |   |                            |  |                     |                          |        |  |   |   |   |   |
| 6.4.1   | Good governance and administration | Good corporate governance and public participation | Number of reviewed fraud and anti-corruption strategy approved by 30/06/2025  | Municipal Manager          | 1  | 1                   | 1                        | OPEX   | n/a  | n/a   | n/a   | 1   | Approved fraud and Anti-Corruption strategy and Council resolution    |
| 6.4.2   | Good governance and administration | Good corporate governance and public participation | Number of Reviewed Institutional Strategic Risk Register approved by 30/06/2025   | Municipal Manager          | 1  | 1                   | 1                        | OPEX   | n/a  | n/a   | n/a   | 1   | Approved Institutional Strategic Risk register and council resolution |
| 6.4.3   | Good governance and administration | Good corporate governance and public participation | Number of Institutional Risk Management Committee meetings held by 30/06/2025   | Municipal Manager          | 5  | 5                   | 4                        | OPEX   | 1  | 1   | 1   | 1   | Minutes of the Risk Committee meeting and attendance register         |
| 6.4.4   | Good governance and administration | Good corporate governance and public participation | Number of reports on the % of fraud and corruption cases reported and investigated within 30 working days by 30/06/2025 | Municipal Manager          | N/A  | N/A                 | 100%                     | OPEX   | 100%   | 100%  | 100%  | 100%  | Case register and Investigation reports                               |
| 6.5 HIV/AIDS                                    |                                    |  |   |                            |  |                     |                          |        |  |   |   |   |   |
| 6.5.1   | Good governance                    | Provision of                                       | Number of   | Municipal                  | 3  | 3                   | 3                        | OPEX   | 1  | 1   | n/a   | 1   | Outreach  |

| KPA 6: Good Governance and Public Participation |                               |  |  |                     |  |                     |                          |        |  |   |   |   |  |
|---|-------------------------------|--|--|---------------------|--|---------------------|--------------------------|--------|--|---|---|---|--|
| PMS No. & Performance Area                      | Cluster                       | IDP Objective                                      | Key Performance Indicator  | Responsible Manager | 2023/24 Actual performance (01 July 2023 – 30 June 2024) | Baseline (30/06/24) | Annual Target (30/06/25) | Budget | 2024/25 Quarterly Projections                |   |   |   | Evidence Required  |
|   |                               |  |  |                     |  |                     |                          |        | 1 <sup>st</sup> Quarter (1 Jul – 30 Sept 24) | 2 <sup>nd</sup> Quarter (1 Oct – 31 Dec 24) | 3 <sup>rd</sup> Quarter (1 Jan – 31 Mar 25) | 4 <sup>th</sup> Quarter (1 Apr – 30 Jun 25) |  |
|   | and administration            | sustainable integrated infrastructure and services | outreach programmes conducted within Ba-Phalaborwa Municipality by 30/06/2025                  | Manager             |  |                     |                          |        | Mandela Day event                            | World Aids Day event                        |   | Candle Light Memorial service               | programmes report<br>Attendance registers<br>Invitations<br>Agenda         |
| 6.6 Security management                         |                               |  |  |                     |  |                     |                          |        |  |   |   |   |  |
| 6.6.1   | Governance and Administration | Good corporate governance and public participation | Number of Security Management reports for Safeguarding of Council Assets by 30/06/2025         | Municipal Manager   | 4  | 4                   | 4                        | OPEX   | 1  | 1   | 1   | 1   | Security Management Reports & Council Resolution                           |
| 6.7 Disaster Management                         |                               |  |  |                     |  |                     |                          |        |  |   |   |   |  |
| 6.7.1   | Governance and Administration | Good corporate governance and public participation | Number of disaster awareness campaigns conducted by 30/06/2025                                 | Municipal Manager   | 6  | 6                   | 4                        | OPEX   | 1  | 1   | 1   | 1   | Invitations, Attendance registers and disaster awareness conducted reports |
| 6.8 Performance Management System               |                               |  |  |                     |  |                     |                          |        |  |   |   |   |  |
| 6.8.1   | Governance and Administration | Good corporate governance and public participation | Number of Mid-Year Budget and Performance Assessment Report submitted to council by 31/03/2025 | Municipal Manager   | 1  | 1                   | 1                        | OPEX   | n/a  | n/a   | 1   | n/a   | Mid-year and budget report and council resolution                          |
| 6.8.2   | Governance and Administration | Good corporate governance and public participation | Number of 2023/24 Annual Report approved by 31/01/2025   | Municipal Manager   | 1  | 1                   | 1                        | OPEX   | n/a  | n/a   | 1   | n/a   | Council Approved 2023/24 Annual Report with Council Resolution             |

| KPA 6: Good Governance and Public Participation |                                    |  |   |                     |  |                     |                          |        |  |   |   |   |  |
|---|------------------------------------|--|---|---------------------|--|---------------------|--------------------------|--------|--|---|---|---|--|
| PMS No. & Performance Area                      | Cluster                            | IDP Objective                                      | Key Performance Indicator   | Responsible Manager | 2023/24 Actual performance (01 July 2023 – 30 June 2024) | Baseline (30/06/24) | Annual Target (30/06/25) | Budget | 2024/25 Quarterly Projections                |   |   |   | Evidence Required  |
|   |                                    |  |   |                     |  |                     |                          |        | 1 <sup>st</sup> Quarter (1 Jul – 30 Sept 24) | 2 <sup>nd</sup> Quarter (1 Oct – 31 Dec 24) | 3 <sup>rd</sup> Quarter (1 Jan – 31 Mar 25) | 4 <sup>th</sup> Quarter (1 Apr – 30 Jun 25) |  |
| 6.8.3   | Governance and Administration      | Good corporate governance and public participation | Number of Oversight Report on 2023/24 Annual Report approved by 31/03/2025                                  | Municipal Manager   | 1  | 1                   | 1                        | OPEX   | n/a  | n/a   | 1   | n/a   | Council Approved Oversight Report and Council Resolution                         |
| 6.8.4   | Good governance and administration | Good corporate governance and public participation | Number of reviewed 2024/2025 SDBIP approved by 31/03/2025   | Municipal Manager   | 1  | 1                   | 1                        | OPEX   | n/a  | n/a   | 1   | n/a   | Reviewed SDBIP signed by the Mayor and council resolution                        |
| 6.8.5   | Good governance and administration | Good corporate governance and public participation | Number of Draft 2025/26 SDBIP submitted to the Mayor 14 days after the adoption of the IDP and Budget)      | Municipal Manager   | 1  | 1                   | 1                        | OPEX   | n/a  | n/a   | n/a   | 1   | 2025/26 Draft SDBIP submitted to the Mayor and proof of submission to the Mayor. |
| 6.8.6   | Good governance and administration | Good corporate governance and public participation | Number of approved Final 2025/26 SDBIP (28 days after the adoption of the IDP and Budget) approved by mayor | Municipal Manager   | 1  | 1                   | 1                        | OPEX   | n/a  | n/a   | n/a   | 1   | 2025/26 Final SDBIP approved by the Mayor (Signed and Dated)                     |
| 6.9 Integrated Development planning             |                                    |  |   |                     |  |                     |                          |        |  |   |   |   |  |
| 6.9.1   | Governance and Administration      | Good corporate governance and public participation | Number of reviewed IDP/Budget/PM S/MPAC Framework and Process Plan  | Municipal Manager   | 1  | 1                   | 1                        | OPEX   | 1  | n/a   | n/a   | n/a   | Approved IDP/Budget/PM S/MPAC Framework and Process Plan and Council Resolution  |

| KPA 6: Good Governance and Public Participation |                               |  |  |                       |  |                     |                          |        |  |   |   |   |  |
|---|-------------------------------|--|--|-----------------------|--|---------------------|--------------------------|--------|--|---|---|---|--|
| PMS No. & Performance Area                      | Cluster                       | IDP Objective                                      | Key Performance Indicator  | Responsible Manager   | 2023/24 Actual performance (01 July 2023 – 30 June 2024) | Baseline (30/06/24) | Annual Target (30/06/25) | Budget | 2024/25 Quarterly Projections                |   |   |   | Evidence Required                                      |
|   |                               |  |  |                       |  |                     |                          |        | 1 <sup>st</sup> Quarter (1 Jul – 30 Sept 24) | 2 <sup>nd</sup> Quarter (1 Oct – 31 Dec 24) | 3 <sup>rd</sup> Quarter (1 Jan – 31 Mar 25) | 4 <sup>th</sup> Quarter (1 Apr – 30 Jun 25) |  |
|   |                               |  | approved by 31/07/2024   |                       |  |                     |                          |        |  |   |   |   |  |
| 6.9.2   | Governance and Administration | Good corporate governance and public participation | Number of 2025/26 Draft IDP approved by council 31/03/2025   | Municipal Manager     | 1  | 1                   | 1                        | OPEX   | n/a  | n/a   | 1   | n/a   | 2025/26 Draft IDP and Council resolution               |
| 6.9.3   | Governance and Administration | Good corporate governance and public participation | Number of 2025/26 Final IDP approved by Council 31/05/2025   | Municipal Manager     | 1  | 1                   | 1                        | OPEX   | n/a  | n/a   | n/a   | 1   | Approve 2025/26 Final IDP and Council resolution       |
| 6.10 Communication                              |                               |  |  |                       |  |                     |                          |        |  |   |   |   |  |
| 6.10.1  | Governance and Administration | Advance good corporate governance                  | Number of Communication Strategy reviewed and approved by Council by 30/06/2025                                      | Municipal Manager     | 1  | 1                   | 1                        | OPEX   | n/a  | n/a   | n/a   | 1   | Approved Communication strategy and Council resolution |
| 6.10.2  | Governance and Administration | Advance good corporate governance                  | % for submission of information for publishing on the website in accordance with legislation checklist by 30/06/2025 | Municipal Manager     | 100%   | 100%                | 100%                     | OPEX   | 100%   | 100%  | 100%  | 100%  | Legislation Checklist, Proof of submission to IT       |
| 6.10.3  | Governance and Administration | Advance good corporate governance                  | Number of Local Communicators Forum held by  | Communication manager | 4  | 4                   | 4                        | OPEX   | 1  | 1   | 1   | 1   | Invitations, Minutes, and attendance registers         |

| KPA 6: Good Governance and Public Participation |         |               |                           |                     |   |                     |                          |        |   |  |  |  |                   |
|---|---------|---------------|---------------------------|---------------------|---|---------------------|--------------------------|--------|---|--|--|--|-------------------|
| PMS No. & Performance Area                      | Cluster | IDP Objective | Key Performance Indicator | Responsible Manager | 2023/24 Actual performance<br>(01 July 2023 – 30 June 2024) | Baseline (30/06/24) | Annual Target (30/06/25) | Budget | 2024/25 Quarterly Projections                   |  |  |  | Evidence Required |
|   |         |               |                           |                     |   |                     |                          |        | 1 <sup>st</sup> Quarter<br>(1 Jul – 30 Sept 24) | 2 <sup>nd</sup> Quarter<br>(1 Oct – 31 Dec 24) | 3 <sup>rd</sup> Quarter<br>(1 Jan – 31 Mar 25) | 4 <sup>th</sup> Quarter<br>(1 Apr – 30 Jun 25) |                   |
|   |         |               | 30/06/2025                |                     |   |                     |                          |        |   |  |  |  |                   |

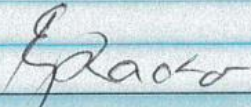
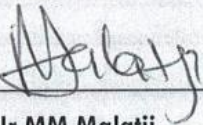
## **7.1 Capital Projects per Responsible Manager**

| Responsible Manager                     | Project Name   | Total Capital Budget | Adjustment budget | Planned Start Date | Planned Completion Date | Ward No.                               | Quarterly Outputs 2024/25                        |  |   |   |  |
|---|--|----------------------|-------------------|--------------------|-------------------------|--|--|--|---|---|--|
|   |  |                      |                   |                    |                         |  | 1 <sup>st</sup> Quarter<br>01 Jul - 30 Sept 2024 | 2 <sup>nd</sup> Quarter<br>01 Oct - 31 Dec 2024    | 3 <sup>rd</sup> Quarter<br>01 Jan – 31 Mar 2025 | 4 <sup>th</sup> Quarter<br>01 Apr – 30 Jun 2025 | Evidence required  |
| Internally funded                       |  |                      |                   |                    |                         |  |  |  |   |   |  |
| Senior Manager Technical                | Upgrade of road from gravel to Tar: Tambo Phase 2    | R6 720 000.00        | R6 720 000.00     | 01/07/24           | 30/06/25                |  | Completion                                       | n/a  | n/a   | n/a   | Completion certificate   |
| Waste Management                        |  |                      |                   |                    |                         |  |  |  |   |   |  |
| Senior Manager Planning and Development | Establishment Cemetery at Gravelotte                 | R1 000 000.00        | R1 000 000.00     | 01/07/24           | 30/06/25                | 18                                     | Advertisement, Appointment                       | Specialised Studies                                | Lodging and submission to Tribunal              | Approval  | Advert and appointment. Specialised studies report<br>Receipt of application and Proof of submission to Tribunal<br>Expenditure report |
| Senior Manager Community Services       | Development of Phalaborwa new landfill site Phase1   | R5 000 000.00        | R5 000 000.00     | 01/07/24           | 30/06/25                | 1,2,3,4,5,6,7,8,9,10,11,12,13,14,15,16 | Evaluation, Adjudication,                        | Appointment of contractor and Handover of the site | Construction                                    | Construction & Close out                        | Advertisement, Appointment letters, Progress Reports, Completion certificate, Expenditure report                                       |
| Senior Manager Community Services       | Procure a trailer for refuse collection enhancement  | R200 000.00          | R200 000.00       | 01/07/24           | 30/06/25                | All                                    | Advertisement, Appointment                       | Appointment of the service provider                | Requisition Delivery note                       | Requisition Delivery note                       | Request for purchase, appointment letter, Payment certificate, Expenditure report and delivery note                                    |
| Senior Manager Community Services       | Procure LDV bakkie for environmental law enforcement | R600 000.00          | R600 000.00       | 01/07/24           | 30/06/25                | All                                    | Advertisement, Appointment                       | Appointment of the service provider                | Requisition Delivery note                       | Requisition Delivery note                       | Request for purchase, appointment letter, Payment certificate, Expenditure report and delivery note                                    |
| Senior Manager Community Services       | Procure Roadblock trailer fully fitted               | R425 000.00          | R425 000.00       | 01/07/24           | 30/06/25                | All                                    | Advertisement, Appointment                       | Appointment of the service provider                | Requisition Delivery note                       | Requisition Delivery note                       | Request for purchase, appointment letter, Payment certificate, Expenditure report and delivery note                                    |
| Office Furniture and Equipment          |  |                      |                   |                    |                         |  |  |  |   |   |  |

|  |  |                 |                 |          |          |            |  |   |  |   |  |
|--|--|-----------------|-----------------|----------|----------|------------|--|---|--|---|--|
| Senior Manager Corporate                                   | Purchase of office Furniture & Equipment   | R 1 700 000. 00 | R 1 700 000. 00 | 01/07/24 | 30/06/25 |            | Appointment of the service provider  | Appointment of the service provider   | Requisition Delivery note  | Requisition Delivery note                                       | Request for purchase and Payment certificate, Expenditure report                               |
| <b>Integrated National Electrification Projects (INEP)</b> |  |                 |                 |          |          |            |  |   |  |   |  |
| Senior Manager Technical                                   | Electrification of new villages within Ba-Phalaborwa Municipality as per DMRE's approval.        | R4 814 000.00   | R2 888 000.00   | 01/07/24 | 30/06/25 | All        | Construction with the completion of the following key deliverable: Completion of HV structures for 235 household connections | Construction With the following key deliverable: Completion of the MV structures for 235 household connections  | Construction with the following key deliverable: Completion of the 235 household connections   | Completion  | Progress Reports, Completion certificate (only in 4 <sup>th</sup> Quarter), Expenditure report |
| <b>Municipal Infrastructure Grant (MIG)</b>                |  |                 |                 |          |          |            |  |   |  |   |  |
| Senior Manager Technical                                   | Upgrading of Benfarm phase 2   | R 4 037 446.27  | R1 543 571.00   | 01/07/24 | 30/08/24 | 3          | Completion   | N/A   | N/A  | N/A   | Completion certificate certificate, Expenditure report   |
| Senior Manager Technical                                   | Refurbishment of Namakgale stadium   | R10 837 178.65  | R10 837 179.00  | 01/07/24 | 30/06/25 | 4&5        | Construction with the following key deliverable: Completion of the soccer pitch, change rooms                                | Construction with the following key deliverable: Completion of the top soiling and grassing, paving and parking | Construction with the following key deliverable: completion of the gatehouse and ticket both, and access gate, sewer and water network | Completion  | Progress Reports, completion certificate (at 4 <sup>th</sup> quarter) , Expenditure report     |
| Senior Manager Technical                                   | Installation of stormwater culverts at Mashishimale to Lejori, Makhushane, Humulani and Lulekani | R500 000.00     | R400 280.00     | 01/07/24 | 30/07/24 | 2,10.16,16 | Completion   | N/A   | N/A  | N/A   | Completion certificate certificate, Expenditure report   |
| Senior Manager Technical                                   | Selwane sports complex   | R 937 660.67    | R0              | 01/07/24 | 30/07/24 | 17&18      | Completion   | N/A   | N/A  | N/A   | Completion certificate certificate, Expenditure report   |
| Senior Manager Technical                                   | Upgrading of Honeyville to Dinoko Sebera from gravel to  | R 6 687 241     | R8 884 601.00   | 01/07/24 | 30/06/27 | 2,9        | Appointment of Consulting Engineering company, detailed  | Appointment of the contractor and site hand over  | Construction with the following key deliverables:  | Construction with the following key deliverables: accommodation | Appointment letters, detailed design report, Progress Reports, Expenditure report              |

|                          |  |                |               |          |          |   |   |   |   |   |   |
|--------------------------|--|----------------|---------------|----------|----------|---|---|---|---|---|---|
|                          | paving   |                |               |          |          |   | design report   |   | Site establishment, accommodation of traffic, clearing and box cutting  | of traffic, and 25% in situ roadbed   |   |
| Senior Manager Technical | Upgrading of gravel to paving from Aubrey carwash via cemetery to Kanana | R 5 384 423.41 | R7 302 548.00 | 01/07/24 | 30/06/26 | 2 | Appointment of Consulting Engineering company, Detailed design report | Appointment of the contractor and site handover | Construction with the following key deliverables:<br><br>Site establishment, accommodation of traffic, clearing and box cutting | Construction with the following key deliverables: accommodation of traffic, and 25% in situ roadbed | Appointment letters, detailed design report, Progress Reports, Expenditure report BEC and BAC minutes   |
| Senior Manager Technical | Installation of stormwater culvert at Tension Pilusa graveyard           | R 6 900 000.00 | R6 315 771.00 | 01/07/24 | 30/06/25 | 8 | Appointment of Consulting Engineering company, Detail design report   | Appointment of the contractor, site handover    | Construction with the following key deliverables site establishment, setting box cutting, casting of floor slab                 | Completion  | Appointment letters, detail design report, Progress Reports, expenditure report, completion certificate (only at 4 <sup>th</sup> quarter) BEC and BAC minutes |

## **8.1 SDBIP APPROVAL**

|   |   |
|---|---|
| <b>Approval by the Mayor</b>                  | <p>This Top Layer SDBIP is a management and implementation plan (and not a policy proposal) and is therefore not required to be approved by the Council. The approval of the Top Layer SDBIP is a competency reserved for the Municipal Manager in terms of Section 53 of the MFMA. The Municipal Manager becomes responsible for ensuring that the Reviewed Top Layer SDBIP is submitted to the Mayor for the approval after budget adjustment approved.</p>   |
| <b>Monitoring implementation of the SDBIP</b> | <p>Progress against the objectives set out in the Top Layer SDBIP will be monitored and reported on a monthly, quarterly, and annual basis.</p>   |
| <b>Signatures</b>                             | <p style="text-align: center;"><b>REVIEWED TOP LAYER SDBIP 2024/25</b></p> <p style="text-align: center;"><b>Compiled by:</b></p> <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;"> <br/>       _____<br/> <b>Ms ME Mphachoe</b><br/> <b>Acting Municipal Manager</b> </div> <div style="text-align: center;"> <u>24/04/2025</u><br/> <b>Date</b> </div> </div> <p style="text-align: center;"><b>Approved by</b></p> <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;"> <br/>       _____<br/> <b>Cllr MM Malatji</b><br/> <b>Mayor</b> </div> <div style="text-align: center;"> <u>24/04/2025</u><br/> <b>Date</b> </div> </div> |

# Annexure A

## Methodology

The difference in the figures denoted under 5 Revenue and Expenditure Projections by sources are due to the rounding of figures from the budget to the nearest thousands.

## Technical Definitions

### AFS

AFS stands for Annual Financial Statements

### BPM

BPM stands for Ba-Phalaborwa Municipality

### BAC

Bid Adjudication Committee

### BEC

Bid Evaluation Committee

### HH

Household

### Baseline

The performance of the previous year

### Urban Areas

The urban areas refer to Phalaborwa, Namakgale, Lulekani and Gravelotte.

### Reduction in water losses

This is calculated as follows:  $\frac{\text{Lepelle bill less BPM bill}}{\text{Lepelle bill}} \times 100$ .

### Reduction in electricity losses

This is calculated as follows:  $\frac{\text{Eskom bill less BPM bill}}{\text{Eskom bill}} \times 100$ .

### Kilometres of roads upgrade from gravel to tar/paving

This relates 3.8km of Benfarm Upgrading of street)

### Rehabilitation

Replacement of old road surface (tar) with a new one.

**Site Establishment/ Set-up Construction Site**

Arrangement of offices, bringing the machinery and equipment onsite.

**Tourism Initiatives Activities**

**September Tourism Month** – Spring Day, Orchid Show, Heritage Day Celebration, 2 Tourism workshops and Marathon.

**Tourism Indaba** – Procurement of promotional materials

**SPLUMA – Spatial Planning Land Use Management Act 2013**

**No. SPLUMA Applications**

Number of development (land use) applications received/ applications processed in terms of SPLUMA.

**SMME- Small Medium and Micro Enterprise**

**Number of businesses supported.**